



DELANO JOINT UNION HIGH SCHOOL DISTRICT

1720 Norwalk Street, Delano, California (661) 725-4000

January 15, 2022

Dear Parent, Guardian or Adult Pupil:

This letter is to inform you that during 2021 the state passed Assembly Bill 104 (AB 104). AB 104 stipulates that a parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the Delano Joint Union High School District (DJUHSD) to have a letter grade earned for that course, as reflected on the pupil's transcript, changed to a Pass or No Pass grade (EC §49066.5).

This law requires the DJUHSD to grant a request to change a letter grade to a Pass or No Pass grade. All of the following shall apply to the granting of the request:

- (1) Subject to the conditions of the first paragraph, the DJUHSD shall not limit the number or type of courses eligible for the grade change.
- (2) The grade change shall not negatively affect the pupil's grade point average.
- (3) Notwithstanding any other law, the grade change shall not result in the forfeiture of the pupil's eligibility or entitlement to state or institutional student financial aid.

AB 104 also stipulates that the California State University shall, and private postsecondary educational institutions and the University of California are encouraged to, do the following:

- (a) Accept for admission purposes, and without prejudice, a transcript with a Pass or No Pass grade instead of a letter grade for any coursework completed during the 2020–21 school year for an applicant who had enrolled in a high school in the state during any school year from the 2020–21 school year to the 2023–24 school year, inclusive.

The DJUHSD must post a notice on its internet website and provide written notice to its pupils and their parents or guardians of the grade change option. The notice shall include all of the following:

- (1) The application to request a grade change.
- (2) The list of postsecondary educational institutions that have informed the California Department of Education that they will comply with the provisions of paragraph (a).
- (3) A statement **that some postsecondary educational institutions, including those in other states, may not accept a Pass or No Pass grade instead of a letter grade for admission purposes.**

An application for a Pass or No Pass grade shall be submitted to the DJUHSD within 15 calendar days of posting a notice on its internet website and providing written notice to its pupils and their parents or guardians.

The DJUHSD will accept an application submitted under the provisions of AB 104 **no later than January 30, 2022, for the 2020–21 school year.**

The school shall change a transcript and shall notify the pupil and the pupil's parent or guardian of the change within 15 calendar days of receiving the pupil's application.

Sincerely,

School Principal of _____

Jason Garcia
Superintendent

Adelaida Ramos
Asst. Superintendent -
Educational Services

Jesus Gonzalez
Asst. Superintendent -
Human Resources

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